



**JOSHUA SPRINGS
CALVARY CHAPEL**

Worship Ministry Handbook

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Welcome to the Worship Ministry of JSCC

We are grateful for your interest in serving with us at Joshua Springs Calvary Chapel. We pray that your involvement with our Worship Ministry will bring glory to God and strengthen your relationship with Jesus.

Worship is vital to Joshua Springs Calvary Chapel's mission. JSCC is deeply committed to discipleship and evangelism, which requires a strong connection to community. We encourage you to maintain a personal relationship with others in our worship community, other church ministries, and the congregation.

Please read through this guide to familiarize yourself with our various areas of ministry and our spiritual, musical, technical, and community expectations. The guide also explains procedures and logistics for rehearsals, run throughs, and worship services. Each section will give you specific information related to your involvement.

We use Planning Center Online (PCO) for our service planning and scheduling. Please accept or decline these invitations as soon as possible. We look forward to serving the Lord together! If you have any questions, please feel free to contact anyone in leadership via the contact information below:

Name: RJ Rarick
Email: rjrarick@hotmail.com
Phone: (760) 401-3387

Name: David Enos
Email: drenos1993@gmail.com
Phone: (760) 821-5550

Name: Dylan Bennett
Email: dylan@joshuasprings.org
Phone: (805) 285-1123

Worship Ministry General Information

General Requirements for Volunteers

It is our privilege to join with you in ministry and we are grateful for your participation in JSCC's Worship. As a member of the Worship community, you are required to read this guide. In addition, you must:

- Be a devoted follower of Christ and treat others in a Christ-like way.
- Conduct yourself according to Biblical principles and the values of our church.
- Maintain a Godly attitude toward ministry leadership.
- Attend services at JSCC regardless of whether or not you are scheduled to serve.
- Read and respond promptly to all general and service-related emails from Worship leadership.
- Respond promptly to all Planning Center invitations and block-out unavailable dates quickly.
- Attend and be on time to all rehearsals in preparation for worship services.
- Prepare spiritually for worship services in advance through prayer and Bible study.

Trusting the Leadership

Serving in the Worship Ministry is a high calling and a great opportunity. As your leaders, it's our responsibility to help discern where you fit best within this ministry and we take this responsibility very seriously. Our ministry to you best happens when we can also help you grow in your relationship with God. Auditions, rehearsals, worshipping together, and engaging in community with you are several ways that we bring this process to fruition for His glory!

Behavioral guidelines

As members of the JSCC community, the following scriptures serve as part of the foundation of our behavior and attitudes as we work and serve together in ministry. Please prayerfully meditate on these verses and ask God to help you act accordingly:

"For as we have many members in one body, but all the members do not have the same function, so we, *being* many, are one body in Christ, and individually members of one another. Having then gifts differing according to the grace that is given to us, *let us use them*"
Romans 12:4-6

"There are diversities of gifts, but the same Spirit. There are differences of ministries, but the same Lord. And there are diversities of activities, but it is the same God who works all in all."
1 Corinthians 12:4-6

"With all lowliness and gentleness, with longsuffering, bearing with one another in love, endeavoring to keep the unity of the Spirit in the bond of peace."
Ephesians 4:2-3

"Let no corrupt word proceed out of your mouth, but what is good for necessary edification, that it may impart grace to the hearers. And do not grieve the Holy Spirit of God, by whom you were sealed for the day of redemption. Let all bitterness, wrath, anger, clamor, and evil speaking be put away from you, with all malice. And be kind to one another, tenderhearted, forgiving one another, even as God in Christ forgave you."
Ephesians 4: 29-32

" Love suffers long *and* is kind; love does not envy; love does not parade itself, is not puffed up; does not behave rudely, does not seek its own, is not provoked, thinks no evil; does not rejoice in iniquity, but rejoices in the truth; bears all things, believes all things, hopes all things, endures all things. Love never fails. But whether *there are* prophecies, they will fail; whether *there are* tongues, they will cease; whether *there is* knowledge, it will vanish away."

1 Corinthians 13: 4-8

Spiritual Integrity Agreement

(For all Volunteers in all Worship Ministries)

(This form is for information only. *Do not fill in or tear out.* You will be given a copy of this form to sign and return to the Worship Ministry Leadership.)

As Christians, we aspire to live in a way that our life, language and choices reflect our submission and loyalty to Jesus Christ. We in the Worship Ministry seek to bring Him honor and strive to be above reproach in every way. In addition to avoiding sinful behavior, we also take into consideration the appearance of sin. Even though some actions may not be sinful in fact, they may weaken the faith of others and inhibit the ability of the individual and the church to proclaim the Gospel.

The following list provides a few examples of the types of behavior that may prevent an individual from serving in the Worship Ministry:

- Substance abuse, including drunkenness or illegal drug use.
- Spending the night with a boyfriend/girlfriend (even if sleeping separately).
- Sexual immorality, including adultery, pre-marital sex, and impurity in dating/marriage relationships.
- Inappropriate or unbecoming posts and/or photos on social media i.e. Facebook, Instagram, Twitter, Snap Chat, etc.

Some Scriptures to consider:

"For a bishop must be blameless, as a steward of God, not self-willed, not quick-tempered, not given to wine, not violent, not greedy for money, but hospitable, a lover of what is good, sober-minded, just, holy, self-controlled, holding fast the faithful word as he has been taught, that he may be able, by sound doctrine, both to exhort and convict those who contradict."
Titus 1:7-9

"to the weak I became as weak, that I might win the weak. I have become all things to all *men*, that I might by all means save some. Now this I do for the gospel's sake, that I may be partaker of it with *you*."
1 Corinthians 9:22-23

"having your conduct honorable among the Gentiles, that when they speak against you as evildoers, they may, by *your* good works which they observe, glorify God in the day of visitation."
1 Peter 2:12

If you have questions, please speak to our ministry leadership.

Please prayerfully consider our requirements and, if in agreement, sign below.

X _____

I agree to live by these standards to the best of my ability and by the grace of God.

Signed by:

Date:

Print Name here:

Planning Center Online (PCO)

After your audition, you will be added to our online service-planning app called Planning Center Online (PCO) and then be sent invitations to serve in our various services and Worship Ministry opportunities. You have the option of accepting or declining anything you've been invited to. Please do this promptly as your timely responses help us better manage our service needs.

Entering Blockout Dates in PCO

You are encouraged to block out dates for which you are unavailable or which you do not wish to be booked. This can be done easily in PCO. Please take advantage of this wonderful feature! Job responsibilities, time with your family and vacations are important and we want to respect your time and encourage you to plan as much in advance as possible when doing so.

Under the "*My Calendar*" section located in the left hand column of your account page, click on "*Block out Dates*" and block out any and all dates for which you do not want to be booked. You can also block out recurring dates by using the "*Repeat*" feature. When blocking out dates, listing a reason is optional.

Rehearsal and Service Schedule

Our schedule of rehearsals, "run throughs," and services is below. A run-through is a quick musical review of a worship set including transitions, intros, and outros. Here is our general schedule:

Thursday Rehearsal (8am and 10am services)	7:00 - 9:00	Sanctuary or Thunderdome
Sunday Morning Run-Through (8am service)	6:30 - 7:30	Sanctuary
Sunday 8 am Service	8:00 - 9:30	Sanctuary
Sunday Morning Run-Through (10am service)	8:30 - 9:30	Thunderdome
Sunday 10:00 Service	10:00 - 11:30	Thunderdome
Sunday Night Rehearsal	4:00 - 5:30	Sanctuary
Sunday Night Service	6:00 - 7:45	Sanctuary
Ladies' Study Morning Rehearsal	8:00 - 9:00	Sanctuary
Ladies' Study Morning Service	9:30 - 11:00	Sanctuary
Ladies' Study Night Rehearsal	5:30 - 6:30	Sanctuary
Ladies' Study Night Service	7:00 - 8:30	Sanctuary
Wednesday 4:00 Rehearsal	3:00 - 3:45	Chapel
Wednesday 4:00 Service	4:00 - 5:30	Chapel
Wednesday 6:30 Rehearsal	5:00 - 6:00	Sanctuary
Wednesday 6:30 Service	6:30 - 8:00	Sanctuary

Dress Code

This dress code applies to all areas of the JSCC Worship Ministry. It is designed to keep us and the congregation focused on the Lord. When we're on stage, we want to avoid any type of clothing that draws too much attention or which is problematic for filming/cameras. Please view our clothing guidelines listed below:

What Not to Wear

- shirts with large graphics or designs
- shorts
- clothing that is tight, revealing, or has low necklines (applies to men as well as women)
- sleeveless shirts or blouses
- bright colors
- clothing that sparkles, shines, has sequins, or beading

Hemlines

For Ladies: When wearing dresses or skirts, please make sure that your hemlines fall below the knee when seated. On an elevated stage, what looks fine in the mirror at home will appear even shorter from the first few rows of the Auditorium/Sanctuary.

Additional Service Information

Backstage Etiquette

When we are backstage or in an off-stage waiting area, please remember to do the following:

- Give the leadership your full attention during rehearsals, sound checks, and services.
- Refrain from talking backstage during services. Anything you say may be picked up by a microphone.
- Engage your facial expressions when singing or standing on stage. You are leading worship!
- Always thank our crews and tech team.

Photo Disclaimer

All participants in JSCC services and ministry events may be photographed and/or recorded. These images and videos will be shared openly on social media, the church website, and other media outlets.

Worship Team Commitment Agreement

(This form is for information only. *Do not fill in or tear out.* You will be given a copy of this form to sign and return to the Worship Team Leadership.)

How to Get Involved

Please contact RJ, David, or Dylan to schedule an interview and audition where we will explain our specific requirements and opportunities for service, and get to know your interests and skills.

Please prayerfully consider your commitment to the Worship Team. You will be expected to devote time and energy to this ministry. We strive to be excellent in all we do, but more importantly, we desire to become fully devoted followers of Christ. To confirm your commitment to this ministry, please sign this commitment sheet and submit to RJ, David, or Dylan.

- I will attend services at Joshua Springs Calvary Chapel.
- I will be on time to all rehearsals and services.
- I will prepare myself spiritually, emotionally, and musically for rehearsals and services.
- I will maintain a Godly relationship to fellow singers, musicians, staff, and technical personnel.
- I will be patient and flexible during rehearsals, sound checks, and services.

Name _____

Address _____

Email _____

Phone _____

Signature _____

Date _____

Technical Team Ministry

Main Contact: Dylan Bennett Phone: (805)285-1123 Email: dylan@joshuasprings.org

Without tech, the services don't happen. It is a critical part of our Worship Ministry and we have many opportunities for volunteers. From set-up, camera operation, equipment inventory and maintenance, video, and even assisting with front-of-house audio, we can use your help. We have training available for all aspects of working tech and would love to talk with you about your interests, aptitudes and skills, and how we may work together in this essential ministry. We use PCO for scheduling and communications and require prompt response to all invitations and emails. As with other ministries, it requires time and commitment, so we ask that you prayerfully consider your involvement.

How to Get Involved

Please contact Dylan Bennett to schedule an interview where we will explain our specific requirements and opportunities for service and get to know your interests and skills in this area.

Technical Team Volunteer Commitment Agreement

(This form is for information only. *Do not fill in or tear out.* You will be given a copy of this form to sign and return to the Tech Leadership.)

Please prayerfully consider your commitment to the Tech Team. You will be expected to devote time and energy to this ministry. We strive to be excellent in all we do, but more importantly, we desire to become fully devoted followers of Christ. To confirm your commitment to this ministry, please sign this commitment sheet and submit to Dylan Bennett

- I will attend services at Joshua Springs Calvary Chapel.
- I will be on time to set-ups, rehearsals, sound checks, and services.
- I will prepare myself spiritually for all my service as a volunteer.
- I will maintain a Godly relationship to fellow tech personnel, musicians, vocalists, and church staff.
- I will be patient and flexible during set-ups, rehearsals, sound checks, and services.

Name _____

Address _____

Email _____

Phone _____

Signature _____

Date _____

What We Believe

JOSHUA SPRINGS CALVARY CHAPEL HAS BEEN FORMED AS A FELLOWSHIP OF BELIEVERS IN THE LORDSHIP OF JESUS CHRIST. OUR SUPREME DESIRE IS TO KNOW CHRIST AND TO BE CONFORMED INTO HIS IMAGE BY THE POWER OF THE HOLY SPIRIT. WE ARE NOT A DENOMINATIONAL CHURCH, NOR ARE WE OPPOSED TO DENOMINATIONS AS SUCH, ONLY THEIR OVEREMPHASIS OF THE DOCTRINAL DIFFERENCES THAT HAVE LED TO THE DIVISION OF THE BODY OF CHRIST.

- We believe that the only true basis of Calvary Chapel is Christ's (Agape) love, which is greater than any differences we possess and without which we have no right to claim ourselves Christians.
- We believe worship of God should be spiritual.
Therefore: We remain flexible and yielded to the leading of the Holy Spirit to direct our worship.
- We believe worship of God should be inspirational.
Therefore: We give a great place to music in our worship.
- We believe worship of God should be intelligent.
Therefore: Our services are designed with great emphasis upon teaching the Word of God that He might instruct us how He should be worshiped.
- We believe worship of God should be fruitful.
Therefore: We look for His love in our lives as the supreme manifestation that we have truly been worshiping Him.
- We believe in all the fundamental doctrines of evangelical Christianity.
Therefore: We hold to the inherency of Scripture. The Bible is the inspired, infallible Word of God. The Father, Son and Holy Spirit are one God, eternally existent in three separate persons. Jesus is fully God and fully man. He was born of the virgin, lived a sinless life, provided for the atonement of our sins by His vicarious death on the cross, was bodily resurrected by the power of the Holy Spirit, ascended back to the right hand of God the Father and ever lives to make intercession for us.

After Jesus ascended to Heaven, He poured out His Holy Spirit on the believers in Jerusalem, enabling them to fulfill His command to preach His gospel to the entire world, an obligation shared by all believers today. All people are by nature separated from God and responsible for their own sin. But salvation, redemption and forgiveness are freely offered to all by the grace of our Lord Jesus Christ. When a person repents of sin and accepts Jesus Christ as personal Lord and Savior, trusting Him to save, that person is immediately born again and sealed by the Holy Spirit. All sins are forgiven, and that person becomes a child of God.

We hold to all the gifts of the Holy Spirit mentioned in Christ's love. Church governments simplistic rather than a complex bureaucracy. We depend upon the Holy Spirit to lead, rather than fleshly promotion. We await the pre-tribulation return of Christ for His waiting Church. The second coming of Christ with his Saints to rule on the earth will be personal and visible. This motivates us to holy living, committed service, heartfelt worship, the diligent study of God's Word, regular fellowship and participation in baptism and communion.

We hold to the teaching of the Word of God in such a way that it can be applied to life as beneficial towards a growing maturity.